



**TOWN OF KILMARNOCK**  
**Council Committee Notes –Admin\Finance**

**Date:** December 7, 2012 **Time:**8:30 AM **Location:** Town Hall

**Town Council Member Attendees:**

X = present

- Chair:** Council Member William Smith \_\_\_
- Council Member Shawn Donahue \_\_\_
- Council Member Howard Straughan \_\_\_
- Council Member Rebecca Tebbs Nunn \_\_\_
- Mayor Raymond Booth (ex-officio) \_\_\_

**Town Staff Attendees:**

- Town Manager Tom Saunders \_\_\_
- Asst. TM Susan Cockrell \_\_\_
- Treasurer Judy Stevens \_\_\_

**Visitors:**

**Discussions:**

1. Discuss resolving the service dates for the 3 recently appointed planning commissioners. (1 position serves through Sept.2014, 2 are 4 year terms-all were appointed without specifying the terms)
2. Discuss delinquent tax issues.
3. Staff to provide an update on municipal software research and actions taken.

**FYI Only:**

1. State offices have added an additional closure:Dec.26th. Town offices will close following this schedule per our holiday policy.

**Recommendations to Council:**

**Action item(s):**

**Recommended for further study:**