



TOWN OF KILMARNOCK

Council Committee Notes –Administration/Finance

Date: November 5, 2015

Time: 10:30 AM

Location: Town Hall

Town Council Member Attendees:

X = present

Chair: Vice Mayor Rebecca Tebbs Nunn ___
Council Member Emerson Gravatt _X_
Council Member Dr. Curtis H. Smith _X_
Council Member Michael Sutherland _X_
Mayor Mae Umphlett (ex-officio) _X_

Town Staff Attendees:

Town Manager Tom Saunders _X_
Deputy TM Susan Cockrell _X_
Planning\Zoning Director Marshall Sebra ___

Visitors: Keith Butler, Council member

Discussion items:

1. The committee discussed initial costs related to phasing of Town Centre Park and authorization of construction drawings for main features. The committee will continue its review to the December meeting.
2. The committee discussed appointing Bernice McElroy to the Board of Zoning Appeals and will recommend so to the entire Town Council. This requires a Court appointment.
3. The committee discussed a possible ordinance to allow the Town to participate in the Virginia Investment Pool as another investment option for the fund balances.
4. The committee discussed a pending resignation from Council. The Town will solicit interested applicants for an appointment lasting until May, 2016 when the opening must be filled by a general election.

FYI:

1. The committee reviewed the mid cycle Accounts Payable details.

Recommendations to Council:

1. The committee recommends a motion to appoint Bernice McElroy to the BZA.
2. The committee recommends an ordinance be created to allow participation in the Virginia Investment Pool and authorizes a public hearing on this matter.
3. The committee recommends Dr. Curtis H. Smith be selected the Planning Commission liaison.

Recommended for further study:

Staff is directed to research collection options related to personal property taxation.