



TOWN OF KILMARNOCK
Council Committee Notes –Administration/Finance

Date: November 6, 2014

Time: 10:30 AM

Location: Town Hall

Town Council Member Attendees:

X = present

Chair: Vice Mayor Rebecca Tebbs Nunn X
 Council Member Emerson Gravatt X
 Council Member Dr. Curtis H. Smith X
 Council Member Michael Sutherland X
 Mayor Mae Umphlett (ex-officio) X

Town Staff Attendees:

Town Manager Tom Saunders X
 Deputy TM Susan Cockrell X
 Treasurer Judy Stevens
 Planning\Zoning Director Marshall Sebra X

Visitors: Council members Chris Allen & Keith Butler, Ben Estes & Mark Favazza (Lancaster Players reps)

Discussion items:

1. Mr. Estes and Mr. Favazza provided more details on Lancaster Players (acting as the “Cultural Center” organization) request to the Town to remove 514 N. Main St. from active sale while they raise funds to lease the property. Town members raised several questions on the current financials of the Players and their intended sources of funds.

Following their presentation, Council enter into Closed Session as allowed by FOIA 2.2-3711(A) Para (3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Following Closed Session: Certify Closed Session held IAW FOIA 2.2-3711(A) Para (3) Motion by Vice Mayor Nunn to certify that during the Closed Session there was no discussion of matters other than those (1) specifically identified in the motion to convene into Closed Session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited. The statement was unanimously supported by roll call vote:

Vice Mayor Rebecca Tebbs Nunn X
 Council Member Emerson Gravatt X
 Council Member Dr. Curtis H. Smith X
 Council Member Michael Sutherland X
 Mayor Mae Umphlett (ex-officio) X
 Council member Chris Allen X
 Council member Keith Butler X

Upon returning from the Closed Session, Committee members asked staff and the Town Attorney to review a proposed response to take the property off the market for a period of time to allow for fund raising with the intent of the Cultural Center organization to purchase the property.



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2. Planning Director Sebra reviewed several responses from Phillip Lee following the public hearing on the Mr. Giggles Fun House application. The on property water slide program will be discontinued; maximum age will be 13 years. The application will be on the November council meeting docket.
3. The committee reviewed the correspondence from the Davis family regarding the blight letter authorized at October Town Council meeting. No action was taken.
4. There has been no response as yet on the potential sale of remaining Tech Park parcel.
5. The committee authorized the purchase of a memorial banner for the Straughans.
6. The committee provided input for installing permanent PowerPoint capability in Council Chambers. No action was recommended.

FYI:

1. Mid cycle AP review with details.

Recommendations to Council:

Action item –

1. Recommend approval of Mr. Giggles Fun House zoning application with the addition of three stipulations: no on-site water slide without town review and approval, including approval of a water discharge plan; compliance with all county and state regulations; no patrons older than 13;
2. The committee authorized the purchase of a Christmas banner in memory of the Straughans.
3. Approve disbursements from October 21 through November 17, 2014

Recommended for further study: none