



TOWN OF KILMARNOCK
Council Committee Notes –Admin\Finance

Date: Nov.2, 2012 **Time:** 8:30 AM **Location:** Town Hall

Town Council Member Attendees:

X = present

- Chair:** Council Member William Smith ___
- Council Member Shawn Donahue ___
- Council Member Howard Straughan ___
- Council Member Rebecca Tebbs Nunn ___
- Mayor Raymond Booth (ex-officio) ___

Town Staff Attendees:

- Town Manager Tom Saunders ___
- Asst. TM Susan Cockrell ___
- Treasurer Judy Stevens ___

Visitors:

Discussion items:

1. The committee to review the action steps in preparation for public hearing on the Town charter for Nov.19th.
2. The committee to discuss issues with printing of 2012 personal property and real estate tax bills.
3. Staff to provide an update on municipal software research and actions taken.
4. Discussion of feedback from Davenport & Co. regarding interest of Town’s reserve accounts vs. outstanding debt balances.
5. Determine direction for holiday party\employee recognition (if any).
6. Discuss potential modification to employee handbook to allow medical benefits for part time police employees. Currently, no benefits are provided for part time employees (those with less than 40 hours).
7. Determine TC’s interest in involvement in Christmas parade.
8. Authorize disposition of specific surplus equipment and consider a “blanket” authorization for surplus: 1995 Ford utility truck, 2-30 year old commercial generators;
9. Closed Session as allowed by FOIA 2.2-3711(A) Para (3) to discuss: Discussion or consideration of the acquisition of real property for a public purpose.

FYI Only:

1. Review of the timeline of holiday events & Lancaster County holiday schedule.

Recommendations to Council:

Action item(s):

Recommended for further study: