



TOWN OF KILMARNOCK

Council Committee Notes –Administration/Finance

Date: October 1, 2015

Time: 10:30 AM

Location: Town Hall

Town Council Member Attendees:

X = present

Chair: Vice Mayor Rebecca Tebbs Nunn ___
Council Member Emerson Gravatt ___
Council Member Dr. Curtis H. Smith _X_
Council Member Michael Sutherland _X_
Mayor Mae Umphlett (ex-officio) _X_

Town Staff Attendees:

Town Manager Tom Saunders _X_
Deputy TM Susan Cockrell _X_
Planning\Zoning Director Marshall Sebra _X_

Visitors: Keith Butler, Council member; Mark Lieberth, Land Planning & Design Associates

Discussion items:

1. The committee discussed initial budgeting related to the phased construction of Town Centre Park.
2. The committee recommended resolutions of appreciation for retiring Planning Commission members Lindsay Gardner and Joan Gravatt.
3. The committee recommended a statement of appreciation to family of Donnie Walker, who served on the Town’s Board of Zoning Appeals.
4. The committee discussed Planning Commission appointments.
5. The committee was apprised of any new information regarding the Dominion Power transmission line crossing of the Rappahannock River.
6. The committee recommended the “If I were Mayor” program (sponsored by VA Municipal League) for 7th graders and the potential for prizes issued by the Town. Staff will work with VML and Lancaster Middle School to encourage participation.
7. Enter into Closed Session as allowed by FOIA 2.2-3711(A) Para (3) to discuss: Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property
 1. Following Closed Session: Certify Closed Session held IAW FOIA 2.2-3711(A) Para (3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property. Councilmember Smith stated that he certifies that during the Closed Session there was no discussion of matters other than those (1) specifically identified in the motion to convene into Closed Session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The statement was unanimously supported by roll call vote:

Council Member Sutherland- yes Council Member Butler-yes
Council Member Smith- yes Mayor Umphlett (ex-officio) -yes

FYI:

1. The committee reviewed the mid cycle AP review with details.
2. The committee was apprised of the public hearing at October’s Council meeting to rezone the property at S. Main and Claybrook from R-2 to C-1.



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3. Boys and Girls Club has started using 514 N. Main St. building. M-F 3-5PM plus Tuesday evenings to 8:30PM.
4. The 2015 Fall VML Conference is Oct. 4-6 in Richmond at the Richmond Marriott on Broad Street.

Recommendations to Council:

1. Resolutions of appreciation for retiring Planning Commission members Lindsay Gardner and Joan Gravatt.
2. Resolution of appreciation to family of Donnie Walker for his service on the Town's Board of Zoning Appeals.
3. Recommendation to full Town Council to appoint Les Spivey and John Raymond to the Planning Commission.
4. Motion to approve the expenditures from September 22 to Oct. 19, 2015.

Recommended for further study: None