



TOWN OF KILMARNOCK

Council Committee Notes – Administration/Finance

Date: January 7, 2016

Time: 10:30 AM

Location: Town Hall

Town Council Member Attendees:

X = present

Chair: Vice Mayor Rebecca Tebbs Nunn X
 Council Member Emerson Gravatt X
 Council Member Dr. Curtis H. Smith X
 Council Member Michael Sutherland X
 Mayor Mae Umphlett (ex-officio)

Town Staff Attendees:

Town Manager Tom Saunders X
 Deputy TM Susan Cockrell X
 Planning\Zoning Director Marshall Sebra

Visitors: Betsy Crowther, Keith Butler

Discussion items:

1. The committee reviewed the ordinance authorizing participation of town funds in the VML/VaCO Investment Pool. This will be the subject of a public hearing at the Jan. 25, 2016 Town Council meeting.
2. The committee discussed any further direction to give Planning Commission re mobile food vendors.
3. The committee reviewed the actions being taken regarding an abandoned structure at 301 James B. Jones Highway. Staff was authorized to pursue cleanup and a lien for costs attached to the property, should that be necessary.
4. The committee discussed various funding approaches for the Town Centre Park and will authorize appropriate resolutions to support grant applications. This will not be needed until February or later.
5. The committee discussed the property across from Davis Auto and requested staff to determine what permits apply and the extent that the cars\trucks\boats could be required to be hidden by fencing.
6. The committee discussed the feral cat colony by McDonald's and the poor appearance that it gives. Staff was asked to research ordinances that could be applied to feral cat colonies.

FYI:

1. Mid cycle AP review with details.
2. Public hearing for January meeting.
3. Council authorized display ad notices for Council meetings to be placed in the Rappahannock Record in 2016.

Recommendations to Council:

1. **The committee recommends adding a proposed text amendment to the Town's Code which will authorize membership in and participation in the VML/VaCO Investment Pool.**
2. **Staff is authorized to pursue the cleanup of the property at 301 James B. Jones Hwy and apply the costs as a lien to the property, if necessary.**

Recommended for further study:

1. **Determine junkyard status of property across from Davis Auto on N. Main Street.**
2. **Research ordinances in local localities regarding feral cat colonies.**