



TOWN OF KILMARNOCK

Council Committee Notes – Administration/Finance

Date: September 3, 2015

Time: 10:30 AM

Location: Town Hall

Town Council Member Attendees:

X = present

Chair: Vice Mayor Rebecca Tebbs Nunn X
 Council Member Emerson Gravatt
 Council Member Dr. Curtis H. Smith X
 Council Member Michael Sutherland X
 Mayor Mae Umphlett (ex-officio) X

Town Staff Attendees:

Town Manager Tom Saunders X
 Deputy TM Susan Cockrell X
 Planning\Zoning Director Marshall Sebra

Visitors: Sheena Hebbons, Boys & Girls Club

Discussion items:

1. Sheena Hebbons presented a request by the Boys and Girls Club to use 514 N. Main Street in the afternoons for tutoring when the school year begins. The subcommittee authorized staff to begin working with the Club to develop a Memorandum of Understanding for use as long as the property remains unsold.
2. The committee reviewed any new information regarding the Dominion Power transmission line crossing of the Rappahannock River.
3. The committee was apprised that the next meeting with LPDA on Town Centre Park would be Sept. 9th at 2PM.
4. The committee was updated on the Little Free Libraries program with St. Andrews Presbyterian Church. We will have a Memorandum of Understanding about the relationship.
5. The committee discussed what the potential might be for further ordinances on yard maintenance as well as a town wide “clean up” day to enable residents to get rid of unused items in their yards (i.e. refrigerators, couches etc.).
6. There was a request to determine if Council members could buy into Local Choice-the health benefit plan for local government employees. Staff will research.
7. The committee asked staff to review options for a “pop up business” concept used in Marion VA.

FYI:

1. The committee reviewed the mid cycle AP expenditures.
2. Cleanup of items remaining in old town hall storage buildings is underway. Miscellaneous items, no longer in use or operable, were sent to Govdeals along with 2004 Crown Victoria.
3. There were 4 applicants for appointment to the Planning Commission: Les Spivey, Bernice McElroy, Betsy Crowther and John Raymond.
4. Rezoning application from R-2 to C-1 for 139 S. Main Street will be the subject of a public hearing at the Sept. Planning Commission Meeting and the Town Council meeting.
5. Reminder: Fall VML Conference is Oct. 4-6 in Richmond at the Richmond Marriott on Broad Street. Group dinner on Sunday night.

Recommendations to Council:

1. Motion to approve the expenditures from Aug. 18 to Sept. 21, 2015.

Recommended for further study:

1. Review potential approaches to clean up properties.