



TOWN OF KILMARNOCK
Council Committee Notes –Administration/Finance

Date: August 6, 2015 **Time:** 10:30 AM **Location:** Town Hall

Town Council Member Attendees:

X = present

Chair: Vice Mayor Rebecca Tebbs Nunn ___
 Council Member Emerson Gravatt ___
 Council Member Dr. Curtis H. Smith ___
 Council Member Michael Sutherland ___
 Mayor Mae Umphlett (ex-officio) ___

Town Staff Attendees:

Town Manager Tom Saunders ___
 Deputy TM Susan Cockrell ___
 Planning\Zoning Director Marshall Sebra ___

Visitors:

Discussion items:

1. Consider engaging RFC & Assoc. for FY15 audit.
2. Discuss rollover of \$150,000 from FY 2015 Sewer capital funds to FY 2016 Sewer capital funds for utility easements, engineering plans and contracting to install sanitary sewers along Main St. & Irvington Rd. area. This would be considered a FY2016 budget supplement and requires approval by the full Council.
3. Consider recommending adoption of new FOIA policy that allows electronic attendance at Council meetings for certain personal/medical reasons.
4. Update on LPDA’s work for Town Centre Park engineering/architectural services
5. Request from Jason Bellows to join Lancaster BOS in a resolution of support for Dominion Power’s upgrade but renouncing the methodology of crossing the Rappahannock River.
6. Discuss parking lot rental negotiations.
7. Report from Tom’s attendance at Broadband Advisory Council meeting; discuss next steps.

FYI:

1. Mid cycle AP review with details.
2. Appointment of Charles Pruett to the BZA is complete with the Court. Next step is the swearing in.
3. Council Chambers HVAC unit replaced.
4. Photos of Council members, both individually & as a group, to be scheduled for Sept. 21st prior to the TC meeting. Part of having professional “head shots” of our elected officials and staff.
5. Kilmarnock will be supplying a holiday ornament for the tree in the Executive Mansion through a contest sponsored with Rappahannock Art League.
6. **Reminder:** Fall VML Conference is Oct. 4-6 in Richmond at the Richmond Marriott on Broad Street. Hotel registration cut off is Sept. 11th. Conference registration cut off is Sept. 18, 2015. Need response either way from Allen, Butler, Gravatt, Sutherland.

Recommendations to Council:

1. **Motion approving a \$150,000 budget supplement from FY 2015 Sewer Capital Expense line item: WWTP Sand Filters to FY 2016 Sewer Capital Expense line item: Sewer line Replacements.**

Recommended for further study: TBD