TOWN OF KILMARNOCK
Council Committee Notes –Administration/Finance

Date: August 7, 2014 **Time**: 10:30 AM **Location**: Town Hall

Town Council Member Attendees:
X = present
Chair:

Vice Mayor Rebecca Tebbs Nunn	_X_	**Town Staff Attendees:**	
Council Member Emerson Gravatt	_X_	Town Manager Tom Saunders	_X _
Council Member Dr. Curtis H. Smith	_X_	Deputy TM Susan Cockrell	_X _
Council Member Michael Sutherland	_X_	Treasurer Judy Stevens	__
Mayor Mae Umphlett (ex-officio)	_X_		

Visitors: Keith Butler, Town Council member; Ben Estes (past president of Lancaster Players)

Discussion items:
1. The committee selected Council member Nunn as its chair.
2. The committee discussed our existing Fats, Oils and Grease (FOG) code language. While we have what we need to begin enforcement for noncompliance, we will proceed with an assessment of all existing installations to determine whether any interim steps may be needed.
3. The committee was requested to appropriate funds for sidewalks on S. Main Street from Planing Mill to Mary Ball Rd. sidewalks: ($57 \lineal ft. x 1008 ft.) $57,456. The funds would be sourced from the Capital Improvement Plan line item for Sidewalks.
4. The committee entered into Closed Session as allowed by FOIA 2.2-3711(A) Para (3) to discuss or consider the acquisition of real property for a public purpose, or of the disposition of publicly held real property. Town Manager Saunders made a statement certifying that in the Closed Session which just concluded that nothing was discussed except the matter or matters (1) specifically identified in the reason to convene in Closed Session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that reason. The statement was supported by a roll call vote. Nunn, Rebecca T. – yes, Gravatt, Emerson – yes, Smith, Dr. Curtis H. – yes, Umphlett, Mae P. – yes, Sutherland, Michael- yes
5. It is the request of the committee to add Dr. Smith to the Water\Wastewater Subcommittee.

FYI:
1. The committee reviewed the mid cycle AP review with details.
2. Council members Nunn, Smith and Mayor Umphlett attended the memorial service for the Straughans in July.

Recommendations to Council:
Action item –
1. **Motion: Approve disbursements from July 22, 2014 through August 18, 2014.**
2. **Motion: To add Dr. Curtis H. Smith to the Water\Wastewater Subcommittee.**

Recommended for further study: None