



TOWN OF KILMARNOCK
Council Committee Notes –Admin\Finance

Date: August 3, 2012 **Time:** 8:30 AM **Location:** Town Hall

Town Council Member Attendees:

Town Staff Attendees:

X = present

Chair: Council Member William Smith ___
 Council Member Shawn Donahue ___
 Council Member Howard Straughan ___
 Council Member Rebecca Tebbs Nunn ___
 Mayor Raymond Booth (ex-officio) ___

Town Manager Tom Saunders ___
 Asst. TM Susan Cockrell ___
 Treasurer Judy Stevens ___

Visitors:

Discussion items:

1. Continued review of Town Council roles\responsibilities for Admin\Finance subcommittee.
2. Review Town charter subcommittee action steps:
 - a. Copy of Charter was distributed to TCM Smith to generate electronic, editable version.
 - b. T M Saunders to contact VML & Municode for baseline charters as a benchmark.
 - c. TCM Smith to develop a schedule for separate meeting dates\times.
3. Discussion of term limits for Planning Commission members.
4. Review of advertising\promotional items for 2012-13 (shared with Economic Development.)
5. Discussion on request by Carroll Ashburn for a contribution for an historical marker for Dr. Morgan Norris. No specific amount requested.
6. Town Manager update on any pending matters.
7. Enter into Closed Session as allowed by FOIA 2.2-3711(A) Para (3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property.
 - a. Certify Closed Session held IAW FOIA 2.2-3711(A) Para (3) discussion or consideration of the acquisition of real property.
8. Enter into Closed Session as allowed by FOIA 2.2-3711(A) Para (6) for discussion or consideration of the investment of public funds where competition or bargaining is involved.
 - a. Certify Closed Session held IAW FOIA 2.2-3711(A) Para (6) discussion or consideration of the investment of public funds where competition or bargaining is involved.

FYI:

1. Delinquent business license (2012) notices are going out Aug.1 notifying that licenses unpaid as of Aug. 23 may be going to judgment or lien.

Recommendations to Council:

Action item(s):

- Approve disbursements

Recommended for further study: