



**TOWN OF KILMARNOCK**  
**Council Committee Notes –Administration/Finance**

**Date:** June 4, 2015      **Time:** 10:30 AM      **Location:** Town Hall

**Town Council Member Attendees:**

**X = present**

**Chair:** Vice Mayor Rebecca Tebbs Nunn      X    
Council Member Emerson Gravatt          X    
Council Member Dr. Curtis H. Smith            
Council Member Michael Sutherland      X    
Mayor Mae Umphlett (ex-officio)            

**Town Staff Attendees:**

Town Manager Tom Saunders              X    
Deputy TM Susan Cockrell                X    
Treasurer Judy Stevens                      
Planning\Zoning Director Marshall Sebra     

**Visitors:** Town Council member Keith Butler

**Discussion items:**

1. Charles Pruett has applied for the open position on the Board of Zoning Appeals.
2. The committee discussed wage parity with other local jurisdictions.
3. The committee reviewed various properties with maintenance or zoning issues.

**FYI:**

1. The committee reviewed the mid cycle Accounts Payable.

**Recommendations to Council:**

1. **The committee recommends Charles Pruitt be appointed to the Board of Zoning Appeals. Town Attorney Stamm is asked to take appropriate action with the Court.**

**Recommended for further study:**

1. **Request that the Planning Commission review the language in the Steptoe’s Overlay ordinance to prohibit or restrict non-permanent structures (i.e. mobile food vendors)**