



TOWN OF KILMARNOCK
Council Committee Notes –Admin\Finance

Date: June 5, 2013 **Time:** 8:30 AM **Location:** Town Hall

Town Council Member Attendees:

Town Staff Attendees:

X = present

Chair: Council Member Howard Straughan	<u>_X_</u>	Town Manager Tom Saunders	<u>_X_</u>
Council Member Shawn Donahue	<u>___</u>	Asst. TM Susan Cockrell	<u>_X_</u>
Council Member William Smith	<u>_X_</u>	Treasurer Judy Stevens	<u>___</u>
Council Member Rebecca Tebbs Nunn	<u>_X_</u>		
Mayor Raymond Booth (ex-officio)	<u>___</u>		

Visitors: Les Spivey, Audrey Thomason (Rappahannock Record), Mae Umphlett

Discussion items:

1. Les Spivey provided his thoughts on the importance of fire and rescue as “essential services” and the need for an integrated plan with the county(s) and other towns with a long term view for those services and how best to support them. The committee continued discussions on what the issues might be and how to best approach the subjects. More data will be necessary to understand all the issue, challenges and implications more fully.
2. The committee discussed the specifics of the FY14 budget for fire department support and reached consensus on a \$25,000 line item.
3. The committee reviewed the details of where “gross receipts” are calculated from as part of a response to NN Generator’s letter interpreting that BPOL gross receipts should not be paid on installations made “outside of Kilmarnock”.
 1. Section 42-143(a)(1) Situs of Gross Receipts states: “The gross receipts of a contractor shall be attributed to the definite place of business at which his services are performed; or if his services are not performed at any definite place of business, the definite place of business from which his services are directed or controlled, unless the contractor is subject to the provisions of Code of Virginia, § 58.1-3715.” (This is regarding the definitions and requirements of “out of area” contracting.)
 2. TM Saunders will send a letter to NN Generator’s accountant who placed the inquiry informing that the Kilmarnock business location serves as the place of business from where the gross receipts are calculated , not the location of a customer’s installation.
4. The committee discussed actions that would require the tools\equip. tax of Personal Property to be paid prior to issuing BPOL. State code (58.1-3700) allows localities to require that other taxes be paid prior to issuing a BPOL license. Staff will contact VML to see whether this must be codified at the local level.

FYI Only:

1. Consumer Confidence Report (water quality report) posted to website on May 17th and announced on May and June utility billings.
2. Letter going to all delinquent BPOL holders as of June 1 for BPOL due May 1, 2013.

3. Mid cycle AP presented for review.
4. Town Council and Planning Commission meetings will be available through our website following June's TC meeting.
5. Staff is responding to a letter from Dr. Nickerson's office on what services are supported as a result of a firm's BPOL tax.

Recommendations to Council:

Action item(s):

1. Amend the FY14 budget line item for Public Service Support to \$25,000 from current amount of \$15,000.

Recommended for further study:

The committee will continue to discuss ways to study and support the providers of essential services.