



TOWN OF KILMARNOCK
Council Committee Notes –Administration/Finance

Date: May 7, 2015 **Time:** 10:30 AM **Location:** Town Hall

Town Council Member Attendees:

X = present

Chair: Vice Mayor Rebecca Tebbs Nunn _X_
Council Member Emerson Gravatt _X_
Council Member Dr. Curtis H. Smith _X_
Council Member Michael Sutherland __
Mayor Mae Umphlett (ex-officio) _X_

Town Staff Attendees:

Town Manager Tom Saunders _X_
Deputy TM Susan Cockrell _X_
Treasurer Judy Stevens __
Planning\Zoning Director Marshall Sebra __

Visitors: Carroll Lee Ashburn (President, Kilmarnock Museum) & Board member, Carol Fletcher

Discussion items:

1. A presentation was made by Carroll Ashburn, President of the Kilmarnock Museum and Carol Fletcher regarding the visitation levels of the museum and the financial situation the Museum finds itself in after a winter water leak.
2. FY16 budget prep: There was no further input following the Public Work Session.
3. The committee discussed the status of homes at Dilvers Lane and a property on Irvington Rd. TM Saunders asked to contact Chris Stamm for follow-up information.
4. The committee affirmed that any Planning Commission recommendations should come through the subcommittee process for Town Council consideration, discussion or recommendation.
5. The committee discussed Terri’s Place, a business in Steptoe’s District, relative to semi-permanent installations. **FYI:**
 1. Mid cycle AP review with details.

Recommendations to Council:

1. **The committee recommends a \$1,000 donation to the Museum and a one-time, \$1500 donation to cover repairs with funds to be sourced from FY 2015.**

Recommended for further study:

1. **Review Steptoe’s District Overlay ordinance as it relates to semi-permanent installations or temporary structures. Determine if new language is needed.**