



**TOWN OF KILMARNOCK**  
**Council Committee Notes –Admin\Finance**

**Date:** May 6, 2013 **Time:** 8:30 AM    **Location:** Town Hall

**Town Council Member Attendees:**

X = present

**Chair:** Council Member William Smith    \_\_\_  
Council Member Shawn Donahue        \_\_\_  
Council Member Howard Straughan     \_\_\_  
Council Member Rebecca Tebbs Nunn   \_\_\_  
Mayor Raymond Booth (ex-officio)    \_\_\_

**Town Staff Attendees:**

Town Manager Tom Saunders        \_\_\_  
Asst. TM Susan Cockrell            \_\_\_  
Treasurer Judy Stevens            \_\_\_

**Visitors:**

**Discussion items:**

1. Discuss charitable requests (specifically Kilmarnock Museum & KVFD) for FY 13.
2. Discuss potential committee chairperson vacancy.
3. Staff to provide an update on municipal software installation.
4. Mid cycle AP review.

**FYI Only:**

1. Received rebate from VEPGA dues.

**Recommendations to Council:**

**Action item(s):**

1. Approve disbursements from April 15th to May 19th 2013.

**Recommended for further study:**