



TOWN OF KILMARNOCK
Council Committee Notes –Admin\Finance

Date: May 4, 2012 **Time:** 8:30 AM **Location:** Town Hall

Town Council Member Attendees:

X = present

Chair: Vice Mayor William Smith ___
Council Member Denis Bouslough ___
Mayor Raymond Booth (ex-officio) ___
Council Member Shawn Donahue ___
Council Member Paul Jones ___

Town Staff Attendees:

Town Manager Tom Saunders ___
Asst. TM Susan Cockrell ___
Treasurer Judy Stevens ___

Visitors:

Notes on Discussions:

1. Discuss FY 2013 Budget preparations based on work session input.
2. Update on the Commonwealth’s budget status and local implications.
3. Request formal adoption of our practice of using the Library of Virginia’s standards for record retention and destruction.

FYI Only:

1. Update on open FY 2012 capital projects: Radio well fencing, Wiggins Ave. force main replacement, Wiggins Avenue lift station generator replacement, radio meter purchases
2. Request by Coast Guard Auxiliary for proclamation regarding National Safe Boating Week-May 19-25, 2012.
3. Update on issue of sidewalk clean up of construction materials.

Recommendations to Council:

Action item(s):

Recommended for further study: