



**TOWN OF KILMARNOCK**  
**Council Committee Notes –Administration/Finance**

**Date:** February 5, 2015

**Time:** 10:30 AM

**Location:** Town Hall

**Town Council Member Attendees:**

**X = present**

**Chair:** Vice Mayor Rebecca Tebbs Nunn    \_\_\_  
Council Member Emerson Gravatt           \_\_\_  
Council Member Dr. Curtis H. Smith       \_\_\_  
Council Member Michael Sutherland       \_\_\_  
Mayor Mae Umphlett (ex-officio)         \_\_\_

**Town Staff Attendees:**

Town Manager Tom Saunders               \_\_\_  
Deputy TM Susan Cockrell                 \_\_\_  
Treasurer Judy Stevens                   \_\_\_  
Planning\Zoning Director Marshall Sebra \_\_\_

**Visitors:**

**Discussion items:**

1. Discuss request to look at the way town’s water rates affect high volume users.
2. Review of FY16 budget prep and areas of more detail; set tentative date for public budget work session.
3. Discuss request for funds by Kilmarnock Museum.
4. Provide research and understanding of impact of post employment benefits on GASB regulations.
5. Have contacted VML for request from members for available resources to help the Town assess internal, operational controls.
6. Determine options for small business development that are not duplicated within the region.
7. Discuss moving polling place to Kilmarnock Baptist Church from KVFD.

**FYI:**

1. No Mid cycle AP review as we have not cut checks this early in the month.
2. FY16 budget prep is underway. Staff requests feedback from each committee regarding any operational needs or capital projections.

**Recommendations to Council:**

**Action item –**

**Recommended for further study:**