



TOWN OF KILMARNOCK
Council Committee Notes –Admin\Finance

Date: February 3, 2012 **Time:** 8:30 AM **Location:** Town Hall

Town Council Member Attendees:

Town Staff Attendees:

X = present

Chair: Vice Mayor William Smith X
 Council Member Denis Bouslough X
 Mayor Raymond Booth (ex-officio)
 Council Member Shawn Donahue
 Council Member Paul Jones

Town Manager Tom Saunders X
 Asst. TM Susan Cockrell X
 Treasurer Judy Stevens

Visitors: None

Notes on Discussions:

1. The Town’s attorney position regarding reimbursement of fees to Leland Corp. (for connections to the force main along Yorkshire Street per the Town’s contract with Leland) is for payment of the existing connections. The committee recommended that future connections be paid upon occurrence.
2. The committee continued discussions regarding ways to increase communications in the community. Staff was asked to research possible methods for periodic communications.
3. The committee discussed the 2012 membership renewal with Lancaster by the Bay Chamber and recommended approval of this budgeted item. Further discussion on business retention and development and our partnership with the Chamber to be held in the Economic Development subcommittee.
4. The committee was apprised of the pending BPOL renewals given the adjusted rate categories for 2012. Three circumstances were reviewed for consistency of category application and approved: Audiologists will be in the “Professional” category, Massage Therapists to remain in “Professional” and firms with wholesale and retail operations will be required to have both licenses.
5. Preview of trolley operations for 2013 and 2014 was given. Bay Transit in seeking new equipment and requests a commitment for continuing operations. This was recommended to be included in the FY 13 & FY 14 budgets.

FYI Only:

1. FY 2013 Budget preparations are underway; TM Saunders requested Council members to provide any input they had.

Recommendations to Council:

Action item(s):

1. **Recommend that payment to Leland Corp. commence for existing and subsequent connections.**
2. **Request Town Council enter into closed session under section § 2.2-3711(A) (3): Acquisition & disposition of property. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.**
3. **Recommend that trolley operations be continued and included in the FY 13 & FY 14 budgets.**

Recommended for further study:

1. **Staff to research options for citizen communications.**