



TOWN OF KILMARNOCK
Council Committee Agenda –Administration/Finance

Date: January 8, 2014 **Time:** 8:30 AM **Location:** Town Hall

Town Council Member Attendees:

Town Staff Attendees:

X = present

Chair: Council Member Howard Straughan __

Council Member Shawn Donahue __

Council Member Rebecca Tebbs Nunn _X_

Council Member William Smith _X_

Mayor Raymond Booth (ex-officio) __

Town Manager Tom Saunders _X_

Deputy TM Susan Cockrell _X_

Treasurer Judy Stevens __

Visitors: None

Discussion items:

1. The committee discussed the limited responses to the RFQ for listing the 514 N. Main property and requested staff to further research other options. The response from Ameribid, an auction based firm, will not be considered.
2. The review of the Robinson, Farmer & Cox audit statements will be completed in the next several weeks as our accountant has not been yet available. Final documents are expected at the February Admin\Finance subcommittee meeting.
3. The committee completed a review of preliminary FY2015 budget calendar.

FYI:

1. The committee completed the mid cycle Accounts Payable review.
2. Information on how to become a candidate for Town elections has been posted on our website's home page and refers interested parties to the Lancaster County Registrar for further information.
3. The committee discussed actions following a pellet gun incident that occurred just before Christmas that resulted in damage to Main Street buildings. Staff was requested to issue a press release to assist KPD in finding the culprits. Release issued January 9, 2014.

Recommendations to Council:

Action item:

1. The committee recommends the approval of the disbursements from Dec. 17, 2013 to January 26, 2014.

Recommended for further study: