



## **Council Committee Notes – Streets, Sidewalks and Playgrounds**

**Date:** December 2, 2010 **Time:** 8:30 AM **Location:** Town Hall **Chair:** Town Council member Shawn Donahue **Attendees:** Town Council member Rebecca Nunn, Vice-Mayor William Smith, Town Manager Tom Saunders, ATM Susan Cockrell, Public Works Superintendent Franklin Carter

**Visitors:** None

### **Notes on Discussions:**

1. A draft “shared maintenance agreement” among the adjoining land owners to the alley behind the Rappahannock Record is being worked on by the Town Attorney. More to follow in January.
2. Progress review of “Kilmarnock Beautification Plan” shows we have seven (7) individuals coming forward to participate. They bring pertinent backgrounds to the project. Meetings will start in January.
3. Request was made to Staff to mulch the beds in Steptoe’s District following the Christmas parade.
4. An update from Bill Rosenbaum on the VDOT requirements at Baylor Park entrance area shows that we expect little to no issues. Design work shows that no turn lanes or lane tapers should be required and that sight distances should pass VDOT’s requirements as well. This is based on potential traffic activity into and out of Baylor Park. The plans have been submitted to VDOT and are under review.
5. Cost of engineering work to design sidewalks for Town Centre Drive in order to meet the new VDOT standards is not available as yet. Expecting this information for January meeting.
6. Options for Steptoe’s maintenance position are under budgetary discussion in the Admin\Finance subcommittee.
7. **Advisory Items (FYI):**
  - a. No progress has been made on the public hearing at the Lancaster County Board of Supervisors meeting to designate Main Street as a “No through trucks”.
  - b. Dog Park update was presented by Council member Nunn. \$4500 of the \$5000 commitment from corporate sponsors has been collected with the Kilmarnock Inn pledging \$500 to help reach the \$5000 target for matching funds from the Town.
  - c. Another street light request has been submitted. Town manager Saunders will create a formalized review process for considering these requests.
  - d. Staff received a request from a new owner within Steptoe’s District to have brick paves extended adjacent to their location. Staff is researching options.

**Recommendations to Council:** None

**Recommended for further study:** None