



Council Committee Notes – Streets, Sidewalks and Playgrounds

Date: October 7, 2010 **Time:** 3:30 PM **Location:** Town Hall **Chair:** Councilmember Shawn Donahue(absent) **Attendees:** Council member Rebecca Nunn, Vice-Mayor William Smith, Town Manager Tom Saunders, ATM Susan Cockrell, Public Works Superintendent Franklin Carter, Mayor Raymond Booth

Notes on Discussions:

1. The committee recommended placing the holiday tree at the Palmer Building. S. Cockrell will pursue a location for the lighting and banner ceremony.
2. The committee reviewed various Baylor Park topics:
 - a. There are ADA requirements for the parking area but not for the trail itself.
 - b. Bill Rosenbaum has reviewed the potential VDOT requirements and believes we will be exempt. It is suggested that we submit scaled drawings based on sightlines. Rosenbaum can provide a proposal to complete this (\$2,000 cost). The plan would be submitted to VDOT.
 - c. Bids to expand the parking area should be held until the VDOT site plan review is completed.
3. The committee discussed the various Playground “rope bridge” replacement\repair options. We will pursue an alternate “wooden bridge” styled solution.
4. The committee discussed the maintenance of playground plant beds and will continue to work with our volunteer groups to ensure timely completions.
5. The committee discussed the need for a comprehensive plan that addresses downtown beautification and ongoing maintenance. An update on insurance implications for community groups that provide maintenance services to Town’s assets was provided. We would have liability coverage but no worker’s compensation coverage for community volunteers.
6. The public hearing at the Lancaster County Board of Supervisors meeting to designate Main Street as a “No through trucks” highway may not occur on Oct. 28th based on conversations with the County.
7. Advisory Items (FYI):
 - a. Citizen request for pedestrian cross walk from Tri-Star side of Irvington to School Street. S. Trapani will review what options are available (needs to be at an intersection, ADA compliant for access as examples) & respond to staff.
 - b. NN River Ride: 350 riders attended. Overall positive response.
 - c. Update on further options for sweeping streets and sidewalks in the Town.
 - d. Halloween Trick or Treat date: Oct. 31st (same as Irvington)
 - e. Fall banners in Steptoe’s are installed.
 - f. Holiday Banner sales conclude Oct. 29th.
 - g. Review of holiday decoration plan and schedule.
 - h. Reminder that the next phase of sewer and water line work for the MBR CDBG project will affect many lanes and driveways in the southern part of town this fall.

Recommendations to Council:

- 1. Recommendation to proceed with a site plan for VDOT review for the entrance to Baylor Park thru Progress Engineers at a cost of \$2,000.**
- 2. Recommend the creation of a Kilmarnock Beautification Plan that addresses what needs to be addressed, who will do it, when it will be done and to what standards.**

Recommended for further study:

- 1. How to provide the resourcing for Steptoe's maintenance.**