



TOWN OF KILMARNOCK
Council Committee Notes – Administration and Finance

Date: September 3, 2010 **Time:** 8:30 am **Location:** Town Hall **Chair:** Vice Mayor William Smith
Attendees: Council members Shawn Donahue, Town Manager Tom Saunders, Asst. TM Susan Cockrell

Notes on Discussions:

1. The committee discussed the potential for a review session on 5 yr. revenues\expense projections from Robinson, Farmer & Cox. TM Saunders offered to hold a special work session for Council to discuss a wide range of issues and items in an informal setting, perhaps on a Saturday morning. The Committee agreed to recommend such a special meeting.
2. TM Saunders reported that he has not finished his review of public employees use of personal cell phones for possible reimbursement; he may not revisit the matter until after the first of the year.
3. Susan Cockrell relayed a last-minute request for a “Miss American Day” proclamation, which was approved.
4. Ms. Cockrell gave an update on the demands on staff for the Miss America visit, particularly the security protocols and calls for almost constant police presence.

Recommendations to Council:

1. Council should hold an informal non-voting work session to discuss long range issues.
2. Approve disbursements as submitted by staff.

Recommended for further study: personal cell phone use by staff