



MONTHLY REMITTANCE OF TAX ON  
PREPARED FOOD AND BEVERAGE

OFFICE OF THE TREASURER  
TOWN OF KILMARNOCK  
PO BOX 1357  
KILMARNOCK, VA. 22482-1357  
804-435-1552  
[www.kilmarnockva.com](http://www.kilmarnockva.com)

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

- 1. Gross receipts for the month of \_\_\_\_\_ 2009 \$ \_\_\_\_\_
- 2. **LESS** allowable deductions \$ \_\_\_\_\_
- 3. Balance taxable \$ \_\_\_\_\_
- 4. 5% tax on item 3 \$ \_\_\_\_\_
- 5. First Penalty for late payment (5% of item 4) \$ \_\_\_\_\_
- 6. Additional Penalty (5% of item 4 for each additional month) \$ \_\_\_\_\_
- 7. Total tax, penalty and interest due and paid herewith \$ \_\_\_\_\_  
**MAKE CHECK PAYABLE TO TOWN TREASURER**

DECLARATION OF SELLER:

I hereby swear or affirm that the amounts listed above are true, correct and complete to the best of my knowledge and belief for the period stated above.

Date: \_\_\_\_\_

Signed by: \_\_\_\_\_

Phone No. \_\_\_\_\_

Title: \_\_\_\_\_

INSTRUCTIONS: Mail this form and remittance check made payable to Town Treasurer on or before the 20th day of the month following the month being reported, to:

Judy Stevens, Town Treasurer  
Town of Kilmarnock  
PO Box 1357  
Kilmarnock, VA 22482

For Office Use \_\_\_\_\_

Date Received in Office

Received by: \_\_\_\_\_

Judy Stevens, Town Treasurer

